

Regular Meeting

June 13, 2023

Chairman Brian Ellensohn called the Regular Meeting of the Board of Fire Commissioners of the North Merrick Fire District to order at 8:00 PM. Those present were; Commissioner Brian Ellensohn, Commissioner James McCauley, Commissioner Scott Rockwin, Commissioner Paul Wilders. Also present were; District Auditor Patrick Cunningham, District Treasurer Maura Fabian, District Attorney Joseph Pusateri, and District Clerk David Ward.

A salute to the flag led by Commissioner Rockwin.

A motion by Commissioner Rockwin, seconded by Commissioner Wilders, unanimously passed to accept the following reports: (Commissioner Ellensohn – yes, Commissioner McCauley – yes, Commissioner Rockwin – yes, Commissioner Wilders - yes).

The Bank Account Book Balances dated June 13, 2023.

The Minutes from the Interim Meeting Minutes dated June 6, 2023.

The Minutes from the Board Business Meeting dated May 9, 2023.

The “Expenses by Vendor Detail” dated June 13, 2023.

READING OF COMMUNICATIONS:

At this time all correspondence was read; any requiring further action will be handled under new business.

A letter from Glatfelter Claims Management.

The Four Towns Meeting Minutes dated May 9, 2023.

A letter from the New York State Office of the State Comptroller.

A letter from the New York State Department of labor.

A letter from the New York State Local Retirement System.

APPLICATIONS FOR MEMBERSHIP:

David Ward reported the status of 1 new application for membership.

Lost and Damaged Reports:

David Ward reported on work orders.

Local Government and Community Relations(AC):

Commissioner Wilders reported progress.

A discussion was held on grants.

Building(BE,SR,JR):

Commissioner Rockwin reported on the building.
After a discussion it was decided to send the roof replacement project out to bid.
Commissioner Ellensohn reported on the building AV system, in the lounge, training room and members room.
Commissioner Ellensohn reported on the kitchen cleaning.
Commissioner Ellensohn reported on the firefighter monument.

Chief's and District Vehicles (BE,SR, PW):

Commissioner Rockwin reported the following;
The 2018 Chevrolet Tahoe had the windshield replaced, and some dents fixed on the vehicle.
The 2022 Chevrolet Tahoe windshield replacement is scheduled for Thursday June 15, 2023.
The lettering that is peeling off will the 2018 Chevrolet Tahoe be replaced at a later date.
The surplus 2016 Chevrolet Tahoe was sold.
Commissioner Ellensohn reported an email he received from the Captain of Engine Company # 1; reporting the names of the truck committee for the replacement Engine; unit 674.

Equipment (BE,SR):

Commissioner Ellensohn reported the aed equipment.
Commissioner Ellensohn reported on the air source cart.
David Ward reported pump testing was completed on the 1999 Spartan, and the 2004 Spartan. The pump test for the 2010 Spartan has to be rescheduled due to the truck being out of service.
David Ward reported the hose testing will take place on Thursday July 13, 2023.
Commissioner Rockwin reported the foam pump for the 2004 Spartan is re-built and will be re-installed in the vehicle.

Fire Department Personnel (JM,PW):

A discussion was held on personnel.

Uniforms (BE,JR,PW):

Commissioner Wilders reported on the recent measuring for uniform equipment from the May inspection list.

Fire Apparatus and Ambulance Repairs (BE, SR, PW):

Commissioner Rockwin reported the following:
The 2010 is current at Hendrickson Truck for maintenance and repair.

Utilities (BE, PW):

Commissioner Wilders reported on utilities.

Auditing (KB, MF):

Patrick Cunningham gave his report.
District Treasurer Maura Fabian gave her report.

Legal (JP):

Joseph Pusateri reported on legal.

Insurance (JM, JR):

Commissioner McCauley reported on insurances.

Computers and Web Site (BE,PW):

Commissioner Ellensohn reported on computers and the website.

Training (Fire and Administrative) (PW):

Commissioner Wilders reported on training.

Four Towns (JM, PW):

Commissioner Wilders reported on the Four Towns Training Center.

Radio (JM, SR):

Commissioner Rockwin reported on radios.

Purchasing Policies & Procedures (SR, JR):

Commissioner Rockwin reported on purchasing.

Medical Equipment (JM, JR):

Commissioner McCauley reported on medical equipment.

District Employees (C.O.B, SR, JR):

Commissioner Rockwin reported on District Employees.
David Ward reported employee Thomas Cukro will be on vacation 7/10 to 7/14.
David Ward reported he will be on vacation 7/3,7/5,7/6 and 7/7.
David Ward reported Maura Fabian will be on vacation 6/19 to 6/23.

District Policies and Procedures (AC):

Maura Fabian reported the following Account Transfer/Electronic Debit:

Date	From	To	Amount
6/14/2023	FNBLI	ADP	\$ 12,151.56
6/13/2023	FNBLI	FNBLI (General Account Transfer)	\$ 75,000.00
6/9/2023	FNBLI	ADP	\$ 120.70
6/2/2023	FNBLI	FNBLI (General Account Transfer)	\$ 100,000.00
5/31/2023	FNBLI	ADP	\$ 13,275.70
5/26/2023	FNBLI	ADP	\$ 120.70
5/17/2023	FNBLI	ADP	\$ 14,460.06
5/12/2023	FNBLI	ADP	\$ 122.71

4/28/2023	FNBLI	ADP	\$	122.71
4/14/2023	FNBLI	ADP	\$	122.71

Inventory Control (SR, JR):

David Ward reported the following changes to inventory;
2.5" hose, s/n 2025, leaking, not cost effective to repair discarded.
Firefighter coat s/n 5169532 reached end of life discarded.
A motion by Commissioner McCauley seconded by Commissioner Wilders unanimously passed for the disposal/surplus of the inventory listed above.
(Commissioner Ellensohn – yes, Commissioner McCauley – yes, Commissioner Rockwin – yes, Commissioner Wilders – yes).

Installation Dinner (AC):

Length of Service Awards Program (BE, JM,):

Commissioner McCauley reported on the Length of Service Awards Program.

EMS Certifications and Ambulance Narcotics (C.O.B, BE, JR):

Commissioner Ellensohn reported progress.

Old Business:

none

New Business:

none

With no further business, the meeting was adjourned at 10:00 PM

Respectfully Submitted
David M. Ward
District Clerk