

Chairman Brian Ellensohn called the Regular Meeting of the Board of Fire Commissioners of the North Merrick Fire District to order at 8:15 PM. Those present were; Commissioner Brian Ellensohn, Commissioner James McCauley, Commissioner Scott Rockwin, and Commissioner James Rogers. Also present were; District Treasurer Maura Fabian, District Attorney Joseph Pusateri, and District Clerk David Ward.

A salute to the flag led by Commissioner Ellensohn.

A motion by Commissioner Rogers, seconded by Commissioner Rockwin, unanimously passed to accept the following reports: (Commissioner Ellensohn – yes, Commissioner McCauley – yes, Commissioner Rockwin – yes, Commissioner Rogers – yes).

The Bank Account Book Balances dated November 14, 2023.

The Minutes from the Interim Meeting Minutes dated November 7, 2023.

The Minutes from the Board Business Meeting dated October 10, 2023.

The Minutes from the Public Budget Hearing dated October 17, 2023.

The “Expenses by Vendor Detail” dated November 14, 2023.

**READING OF COMMUNICATIONS:**

**At this time all correspondence was read; any requiring further action will be handled under new business.**

A letter from McGaw & Alventosa

A recall notice from Stryker.

A letter from Firefly Admin.

**APPLICATIONS FOR MEMBERSHIP:**

David Ward reported the status of 2 new applications for membership.

**Lost and Damaged Reports:**

David Ward reported on work orders.

**Local Government and Community Relations(AC):**

Commissioner Rogers reported progress.

**Building(BE,SR,JR):**

Commissioner Rockwin reported on the building.

Commissioner Ellensohn reported on the av system in the hall.  
Commissioner Rogers reported on the building parking lots, and the landscaping.  
Commissioner McCauley reported on the firefighter monument.

**Chief's and District Vehicles (BE,SR, PW):**

David Ward reported on repairs/maintenance to the following vehicles;  
2022 Chevrolet Tahoe (6701).  
2021 Chevrolet Tahoe (6702).  
2002 Chevrolet Express Van (unit 675).

**Equipment (BE,SR):**

David Ward reported Ground Ladder testing is complete for units (671, 672, 673, 674 & 678)

**Fire Department Personnel (JM,PW):**

A discussion was held on personnel.

**Uniforms (BE, JR, PW):**

Commissioner Ellensohn reported on uniform equipment.  
David Ward reported on received uniform equipment.

**Fire Apparatus and Ambulance Repairs (BE, SR, PW):**

David Ward reported on maintenance and repairs to the following:  
2020 Pierce Ladder (unit 673)  
1999 Spartan RD Murray (unit 674)  
2004 Spartan (unit 671)

**Utilities (BE, PW):**

Commissioner Ellensohn reported on utilities.

**Auditing (KB, MF):**

Maura Fabian reported on progress.

**Legal (JP):**

At this time, 2120 Joseph Pusateri requested the Board go into Executive Session to discuss matters of personnel, motion by Commissioner Rogers, seconded by Commissioner Rockwin unanimously passed to go into Executive Session. and returned at 2145.

**(Commissioner Ellensohn – yes, Commissioner McCauley – yes, Commissioner Rockwin – yes, Commissioner Rogers - yes).**

**Insurance (JM, JR):**

Commissioner McCauley reported on insurances.  
David Ward reported on group life insurance renewal for 2024 and the Cancer Coverage renewal for 2024.

**Computers and Web Site (BE,PW):**

Commissioner Ellensohn reported on computers and the website.  
David Ward reported on computer replacements for building computers and Chief Daniel Fasano’s replacement laptop computer.

**Training (Fire and Administrative) (PW):**

Commissioner Ellensohn reported on training.

**Four Towns (JM,PW):**

David Ward reported on the Four Towns Training Center.

**Radio (JM,SR):**

Commissioner Rockwin reported on radios.  
David Ward reported the APX8000 radio’s will be reprogrammed to accommodate a new frequency and a firmware update.

**Purchasing Policies & Procedures (SR,JR):**

Commissioner Rockwin reported on purchasing.

**Medical Equipment (JM, JR):**

Commissioner Rogers reported on medical equipment.

**District Employees (C.O.B, SR,JR):**

Commissioner Rockwin reported on District Employees.  
David Ward reported on vacation schedules for November and December 2023.

**District Policies and Procedures (AC):**

Maura Fabian reported the following Account Transfer/Electronic Debit:

Date	From	To	Amount
11/15/2023	FNBLI	ADP	\$ 12,000.26
11/13/2023	FNBLI	FNBLI (General Account Transfer)	\$ 150,000.00
11/10/2023	FNBLI	ADP	\$ 126.75
11/1/2023	FNBLI	ADP	\$ 11,923.64
10/27/2023	FNBLI	ADP	\$ 126.75
10/27/2023	FNBLI	FNBLI (General Account Transfer)	\$ 100,000.00
10/18/2023	FNBLI	ADP	\$ 13,998.12
10/16/2023	FNBLI	FNBLI (General Account Transfer)	\$ 500,000.00
10/16/2023	FNBLI	FNBLI (General Account Transfer)	\$ 250,000.00
10/16/2023	FNBLI	FNBLI (General Account Transfer)	\$ 176,800.00
10/16/2023	FNBLI	FNBLI (General Account Transfer)	\$ 1,114,765.00
10/13/2023	FNBLI	ADP	\$ 126.75

**Inventory Control (SR,JR ):**

David Ward reported the following changes to inventory;

Thin Client computers & screens, reached end of life, discarded:

Tower b/c 00880 s/n 6RDQ9, b/c C 47 s/n H7XC3, b/c 01132 s/n 2Y5QLS1, b/c 00883 s/n 9VWC0L1, b/c 00882 s/n JJCG7, s/n 9KVMF, s/n 1000Z9N, Model 5010;s/n 857JW72, B7Q1W72, 90Z8W72, b/c # C 41, C 43, C 46, C 48, C 50, C 56, C 57, C 0621, C 0622, C 0623 C 0873, 00876, C 0886,C 0875, C 0879 C 01359, C 01355, C 01356,C 01357, C 01358, C01360, C01361, C01362, 01363, 01364. s/n 661A398FW72, 671AGKNNU72, 671AJGNBV72, 661A4W2CQ52, 671A857JW72, 671A30MGV72, 671A90Z8W72, 671A3749W72, 671AB7Q1W72, 671AHFB2W72

Monitor; C 86,00621, 00874, 01169,

Old HT 1250 vehicle charges, removed from service, (new portable radios do not fit in them); b/c 00710, 00711, 00714, 00948, 00949, 00950, 00951, 00952, 00953, 00954, 00955,

Scott Protégé meters reached end of life, discarded s/n SC21100486, SC21100484

Firefighter Boots s/n WP310638512, reached end of life, discarded.

Laptop computer reached end of life discarded, Dell XPS 15-9500, s/n ST-GYK8FB3,b/c 01503.

A motion by Commissioner Rogers, seconded by Commissioner Rockwin unanimously passed for the disposal/surplus of the inventory listed above.

(Commissioner Ellensohn – yes, Commissioner McCauley – yes, Commissioner Rockwin – yes, Commissioner Rogers - yes).

#### **Installation Dinner (AC):**

Commissioner McCauley reported on the Installation Dinner.

#### **Length of Service Awards Program (BE,JM,):**

Commissioner McCauley reported on the Length of Service Awards Program.

David Ward reported on the District Election and the proposition for the December 12, 2023 Election.

#### **EMS Certifications and Ambulance Narcotics (C.O.B, BE,JR):**

Commissioner Ellensohn reported progress.

#### **Old Business:**

#### **New Business:**

A motion by Commissioner Rogers, seconded by Commissioner McCauley unanimously approved the following purchase requisitions

(Commissioner Ellensohn – yes, Commissioner McCauley – yes, Commissioner Rockwin – yes, Commissioner Rogers - yes).

EMP \$ 1369.39

With no further business, the meeting was adjourned at 10:20 PM

Respectfully Submitted  
David M. Ward  
District Clerk

11/14/2023