

Regular Meeting

June 10, 2025

Vice Chairman Paul Wilders called the Regular Meeting of the Board of Fire Commissioners of the North Merrick Fire District to order at 8:00 PM. Those present were; Commissioner Brian Ellensohn, Commissioner Scott Rockwin, Commissioner James Rogers and Commissioner Paul Wilders. Also present were; District Treasurer Patrick Cunningham, District Attorney Joseph Pusateri, and District Clerk David Ward.

A salute to the flag led by Commissioner Ellensohn.

A motion by Commissioner Rogers, seconded by Commissioner Rockwin, unanimously passed to accept the following reports: (Commissioner Ellensohn – yes, Commissioner Rockwin – yes, Commissioner Rogers – yes, Commissioner Wilders - yes).

The Bank Account Book Balances dated June 10, 2025.

The Minutes from the Interim Meeting Minutes dated June 3, 2025.

The Minutes from the Board Business Meeting dated May 13, 2025.

The “Expenses by Vendor Detail” dated June 10, 2025.

READING OF COMMUNICATIONS:

At this time all correspondence was read; any requiring further action will be handled under new business.

A letter from the New York State Workers’ Compensation Board.

A letter from Fire District Insurance Company Inc.

A letter from Hubbinette & Cowell Associates.

A letter and service contract from TKE Elevator.

The meeting minutes from the Four Towns Training Center Meeting dated May 13, 2025.

APPLICATIONS FOR MEMBERSHIP:

David Ward reported no new applications for membership.

Lost and Damaged Reports:

David Ward reported on work orders.

Local Government and Community Relations(AC):

Commissioner Wilders reported progress.

Building(BE,SR,JR):

A discussion was held on emergency repairs to the truck room and hall.

Chief's and District Vehicles (BE,SR, PW):

Commissioner Rockwin reported the following;
Windshield replacement on the 1995 International Tractor.

Equipment (BE,SR):

Commissioner Wilders reported on the new self contained breathing apparatus.
David Ward reported on new equipment purchased and delivered from approved Board Chiefs' requests, purchase requisitions and the 2024 approved Department budget requests.

David Ward reported gear cleaning was completed on Wednesday May 28, and Thursday May 29, 2025.

David Ward reported the gear fitting will be held on Monday July 7, 2025 at 7 PM. Members who are approved for gear will make this fitting or be fitted by July 31, 2025. Members who do not comply will not receive approved gear.

David Ward reported on ladder testing.

Fire Department Personnel (JM,JR,PW):

A discussion was held on personnel.

Recruitment & Retention (BE, PW):

Commissioner Ellensohn reported on recruitment.

Uniforms (BE,PW):

Commissioner Wilders reported on uniform equipment.

David Ward reported on the uniform fitting that was held on Monday June 2, 2025, members who did not attend were emailed with instructions on where to go to be fitted for approved uniform equipment. Members that are not fitted by June 30, will not receive approved equipment.

Fire Apparatus and Ambulance Repairs (BE, SR, PW):

Commissioner Rockwin reported the following:

Pump testing was completed on the 2004, 2010, and 1999 Spartan pumpers (Units 671,672 & 674)

David Ward reported ladder testing was completed today on units, 671, 672, 673, 674 & 678).

Utilities (BE, PW):

Commissioner Wilders reported on utilities.

Commissioner Rockwin reported he is working on a PSEG rebates for approved equipment.

Auditing (PC, MF):

Patrick Cunningham reported on progress.

Legal (JP):

At this time Joseph Pusateri gave his report.

At this time, 2105 Joseph Pusateri requested the Board go into Executive Session to discuss legal matter; and returned at 2120. A motion by Commissioner Rogers, seconded by Commissioner Wilders unanimously approved to go into Executive Session;

(Commissioner Ellensohn – yes, Commissioner Rockwin – yes, Commissioner Rogers – yes, Commissioner Wilders - yes).

Insurance (JM, JR):

Commissioner Rogers reported on insurances.

Computers and Web Site (BE,PW):

Commissioner Wilders reported on computers and the website.

David Ward reported on building network and computers.

Training (Fire and Administrative) (PW):

Commissioner Wilders reported on training.

Commissioner Ellensohn reported on the IAFC seminar.

Four Towns (JM,PW):

Commissioner Wilders reported on the Four Towns Training Center.

Radio (JM,SR):

Commissioner Rockwin reported on radios.

David Ward reported on the repair to the radio in the 2004 Spartan (Unit 671).

Purchasing Policies & Procedures (SR,JR):

Commissioner Rockwin reported on purchasing.

Medical Equipment (JM, JR):

Commissioner Rogers reported on medical equipment.

District Employees (C.O.B, PW):

Commissioner Rockwin reported on District Employees.

David Ward reported on the vacation schedule for district employees.

District Policies and Procedures (AC):

Maura Fabian reported the following Account Transfer/Electronic Debit:

Date	From	To	Amount
6/10/2025	NYCLASS	FNBLI (General Account Transfer)	\$ 150,000.00
6/10/2025	NYCLASS	FNBLI (CR Apparatus & Equipment)	\$ 417,168.40

Inventory Control (SR,JR):

David Ward reported the district employees are working on adding new self contained breathing apparatus equipment to the inventory listing, and creating an accurate list of old self contained breathing apparatus equipment that has reached end of life and is being traded in/ and or discarded. The newest 4.5 bottles that are still within specification dates and can be hydrostatically tested will be maintained for use with the RIT packs.

Installation Dinner (AC):

Commissioner Wilders reported on the 2026 Installation Dinner.

Length of Service Awards Program (BE, JM.):

Commissioner Wilders reported on the Length of Service Awards Program.

EMS Certifications and Ambulance Narcotics (C.O.B, JR):

Commissioner Ellensohn reported progress.

EMS Cost Recovery (BE, JR, PW):

Commissioner Rogers reported on EMS cost recovery.

Old Business:

A discussion was held on the replacement ambulance. It was decided this item is tabled until the Board Chiefs Meeting to be held on Tuesday July 1, 2025.

New Business:

A motion by Commissioner Wilders, seconded by Commissioner Rockwin unanimously approved to approve the TKE proposal in the amount of \$ 6666.24 per year (\$552.52 per month)

(Commissioner Ellensohn – yes, Commissioner Rockwin – yes, Commissioner Rogers – yes, Commissioner Wilders - yes).

At this time 2050, a motion by Commissioner Ellensohn, seconded by Commissioner Wilders unanimously approved to send the following members to the IAFC Conference in Clearwater Florida Thursday November 13, 2025 to Sunday November 16, 2025, Ex-Chief Ronald Higgins. (Commissioner Ellensohn – yes, Commissioner Rockwin – yes, Commissioner Rogers – yes, Commissioner Wilders - yes)

A motion by Commissioner Rogers, seconded by Commissioner Rockwin unanimously approved the following purchase requisitions;

(Commissioner Ellensohn – yes, Commissioner Rockwin – yes, Commissioner Rogers – yes, Commissioner Wilders - yes).

Dell \$ 2084.04

A motion by Commissioner Rogers, seconded by Commissioner Rockwin unanimously approved to transfer banking to Flushing Bank. Treasurer Patrick Cunningham to handle and report back to the Board.

(Commissioner Ellensohn – yes, Commissioner Rockwin – yes, Commissioner Rogers – yes, Commissioner Wilders - yes).

A motion by Commissioner Ellensohn, seconded by Commissioner Wilders unanimously

approved to send out a request for proposal for reconstruction to the second floor of 2095 Camp Avenue, North Merrick, New York 11566.

Commissioner Ellensohn – yes, Commissioner Rockwin – yes, Commissioner Rogers – yes, Commissioner Wilders - yes)

With no further business, the meeting was adjourned at 10:15 PM

Respectfully Submitted
David M. Ward
District Clerk